

JUNIOR COACHING RISK ASSESSMENT

Club Name: SHADWELL TENNIS CLUB Shadwell, Leeds, LS17 8JD		Name of Risk Assessor: Head Coach Tawona Moyo 07966987744 Welfare Officer : Andrea Bell 07533302770		Date of Risk Assessment: APR TO SEPT 2023: Every SAT 2Pm, SUN 9am, Every MON & FRI 330pm , Every WED 5pm			
What are the Hazards?	Who might be harmed & how?	What precautions are already in place?	Any further actions required?	Risk Rating (low, medium, high)		Action undertaken by whom & by when?	Completed
				Now	After further action		
Vegetation(leaves, pods twigs etc)	All tennis players, slipping/falling	Clean the courts beforehand. Organise the clearing before a match or coaching session, adapt coaching session, (drills etc) or match play size of court	Cancel the session if necessary	High	Low	The Head Coach: Tawona Moyo, Helpers: Pragya Burnett CONTINUOUSLY	Before and during the session
Adverse Weather	All players and coaching staff	<ul style="list-style-type: none"> Check weather forecast in advance * Adapt coaching session, players to wear waterproof or warm clothing or to go inside the clubhouse. Where 	Use the squeegee to remove excess water, encourage use of wet weather shoes, de-ice the courts *Cancel session	Medium	Low	Head Coach: Tawona Moyo As necessary	On going

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		over-exposure to the sun is possible, sun block carried (at least SPF30) and administered by the children themselves <ul style="list-style-type: none"> • Access to bottled drinking water- players to bring their own water. 	Suitable breaks out of the sun ensured in the timetable for the day				
Emergencies, medical issues, and accidents		<ul style="list-style-type: none"> • Tawona Moyo is a qualified First Aider • Consent process includes specific medical/medicinal information, dietary requirements and 	As necessary at the time	Low	Low	Head Coach: Tawona Moyo,	Before and During session



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		emergency contact details • First Aid kit and mobile phone READILY AVAILABLE • Head Coach has list of players plus parent/carer contact details with them					
Inappropriate photography, filming, and social media activity	Children, Adults at Risk	LTA/County/Club photography policy in effect/adopted. County/Club online safety and communication policy in effect.	Welfare Officer & Committee Oversight, random checks, and audit	Low	Low	Head Coach Tawona Moyo Welfare Officer: and Committee	Ongoing



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Inappropriate use of changing facilities	Adults Children	Children will have single use of changing facilities / come to the event changed. Changing Facilities policy adopted. No Adults changing during a junior session.	Regular Audit Welfare Officer	Low	Low	Welfare Officer HEAD COACH	Ongoing
TOILET USAGE	Children	Toilet Protocol for each child agreed with the parents/carers.	Regular audit with Welfare Officer	Low	Low	Head Coach	Ongoing
Late or non-collection of children by parents/carers	Children	Collection arrangements discussed and agreed in advance with parents, including the process that will be followed in the event of non-collection	Significant/repeated concerns about timekeeping and non-collection are raised with the Club Welfare Officer A record of late or non-collection is kept on file	Low	Low	Head Coach	Ongoing



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DROP OFFS	Children/PARENTS/GUARDIANS	Courts are accessed via a ginnel starts at the bend next to 153 Main Street (LS17 8JD), runs between Ash Hill Drive (LS17 8JR) and Church Farm Garth (LS17 8HD) .Parents advised to drop off on Ash Hill Drive.	Create list of children who walk to tennis	Low	Low	Head Coach	Ongoing
COVID- 19	Players, Coaches., Parents, and other Staff	Follow the Government and LTA guidelines as well as directives from PHE bulletins. Separate Covid risk assessment.	Sanitise equipment before during and after the session. Spray sanitiser the Club house esp. door handles, taps switches and all accessible rooms before and after session	High	High	Head Coach	Ongoing
Area Behind Clubhouse, in front of Court 2	Children	Children must be always supervised.	Coach to position self so has clear sight of access to these areas. Coach	Low	Low	Head Coach & Assistants	Ongoing



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			conducts regular on-court headcount				