

# RISK ASSESSMENT

September 2023 - September 2025

Snitterfield Tennis 2000, a section of Snitterfield Sports Club Ltd



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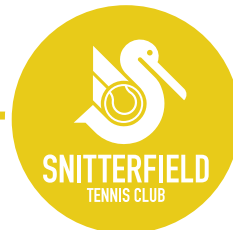
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1st SEPTEMBER 2023 - 31st AUGUST 2025

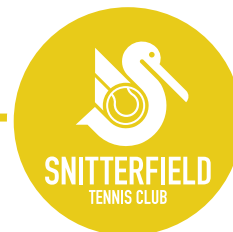
Name of Risk Assessor: Louise Walter						Date of Risk Assessment: 05/10/2023	
To be read together with the Snitterfield Sports Club Risk Assessment							
Potential Hazard	Who at Risk	Existing Controls	Likelihood x Severity = Risk			Remarks/Further Control Measures	Action Undertaken by Whom and the Date
			Ratings 1-5 (1 being low)				
			Likelihood of Harm Occurring Rating	Severity Rating	Risk Rating		
Slips and trips in club premises	All who enter and or use the club house	1. General housekeeping is regularly carried out	1	3	3	Risks and issues identified by Snitterfield Tennis Club are reported to Snitterfield Sports Club A well-equipped first aid kit must be available	
		2. All areas are well lit, including external steps	1	3	3		
		3. Public area is kept clear and tidy	1	2	2		
		4. All spillages are promptly reported and mopped up	1	2	2		
		5. All loose matting and wires are secured	1	3	3		
		6. Maintenance checks completed regularly, and remedial action documented	1	3	3		
Electrocution in the club premises	As above	1. Snitterfield Sports Club responsibility	1	5	5	Risks and issues identified by Snitterfield Tennis Club are reported to Snitterfield Sports Club A well-equipped first aid kit must be available	
		2. All electrical work is done by a qualified electrician and in accordance with manufacturer's instructions	1	2	2		
Scalded, burned or cut in the kitchen or toilets	As above	1. Snitterfield Sports Club responsibility	1	3	3	Risks and issues identified by Snitterfield Tennis Club are reported to Snitterfield Sports Club. A well-equipped first aid kit must be available	
Food poisoning if food has been incorrectly	As above	1. Snitterfield Sports Club responsibility	1	5	5	Risks and issues identified by Snitterfield Tennis Club	



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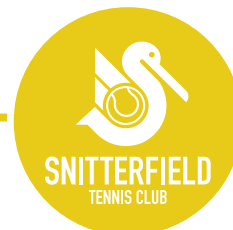
prepared		2. Usual hygiene and safety rules apply when preparing food eg washing of hands, storage of food, keeping work surfaces clean.	1	3	3	are reported to Snitterfield Sports Club. A well-equipped first aid kit must be available
Use of contaminated kitchen water or toilets	As above	1. Snitterfield Sports Club responsibility	1	3	3	Risks and issues identified by Snitterfield Tennis Club are reported to Snitterfield Sports Club. A well-equipped first aid kit must be available
Harmed by intruders or have property stolen or damaged	As above	1. Snitterfield Sports Club responsibility 2. Club premises to be kept locked when not in use	1	5	5	Risks and issues identified by Snitterfield Tennis Club are reported to Snitterfield Sports Club. A well-equipped first aid kit must be available
Slips and trips and collisions around and in the summer house and in the grounds immediately around the tennis courts including the car park	Any tennis players, spectators, visitors, dog walkers	1. The garden chairs, tables to be kept away from the well-trodden path	1	3	3	Risks and issues identified by Snitterfield Tennis Club are reported to Snitterfield Sports Club. A well-equipped first aid kit must be available
		2. Summer house to be kept as tidy as possible and equipment stored at the sides	1	2	2	
		3. Doors to be propped back when in use	1	3	3	
		4. Ground around to be kept in good order Snitterfield Sports Club responsibility	1	3	3	



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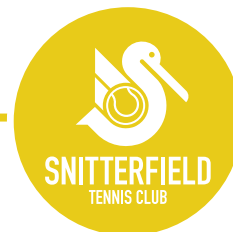
Slips and trips on the 3 tennis courts	All tennis players and anyone else entering the courts	1. Courts to be always kept in good order	1	3	3		
		2. Courts are to be cleared of debris prior to playing tennis	1	3	3		
		3. All courtside equipment to be kept in good order and e.g. the broom put as far off the playing area as possible	1	3	3		
		4. Courts routinely inspected for algae and vegetation and this is treated or removed if found	1	4	4		
		5. Regular inspections are carried out to look for wear and tear	1	3	3		
		6. A documented maintenance programme is in place	1	2	2		
		7. Courts and access to them is appropriately lit	1	4	4		
		8. Notices displayed on the floodlight box and gate stating the floodlights go off without warning.	1	2	2		
		9. The path to the floodlight box is appropriately lit	1	3	3		
		10. First aid box in the Floodlight Box is to be replenished as necessary and checked annually	1	3	3		



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Slips and trips accessing the box that controls the floodlights and the area by the court entrance	Anyone putting the floodlights on/off or entering the courts	1. The access to the floodlight box comprises of medium sized loose stone that was topped up in December 2018.	2	3	6	Monitoring of the path for weeds and any uneven patches
		2. The path was levelled and widened in December 2018	2	3	6	
		3. A weed control membrane was put underneath the new gravel	1	3	3	
		4. This access to the box is appropriately lit.	1	3	3	
		5. The area in front of the court gates is even - excess court covering used	1	3	3	
Access to the ball cupboard in the sports club	Captains/ Coach and anyone trying to collect balls for a match/ coaching session	1. The area in front of the cupboard should be left clear. There is a notice on the cupboard door and the floor to state this	1	3	3	Members of the club who use the chairs to be spoken to if the pathway to the ball cupboard is left blocked.
		2. Should chairs need to be moved this must be done with great care	1	4	4	
Floodlight electrocution	Anyone on the court area or anyone touching the electric pylons	1. All electrical work is done by a qualified electrician and in accordance with manufacturer's instructions	1	5	5	



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Working at height to undertake maintenance or change bulb on floodlights or maintain perimeter fencing	Anyone undertaking the required maintenance	<ol style="list-style-type: none"> <li>Any work at great height will be undertaken by a third-party contractor who will have the equipment (cherry picker) to do this safely</li> <li>Work of less height should be undertaken by 2 people (one needed to stabilise the step ladder)</li> </ol>	1	5	5		
Lifting bags of sand and distributing the contents to maintain courts	Anyone assisting with the court maintenance	<ol style="list-style-type: none"> <li>A maintenance company is engaged annually to manage sand levels which should reduce the maintenance required by club members.</li> <li>Lifting sandbags requires a team of people if necessary and safe lifting protocol needs to be followed. Straight backs and lift with the legs, with the bag close to the body.</li> </ol>	1	4	4		
Chemicals used to treat moss, algae or weed on or around courts	Anyone assisting with the court maintenance	<ol style="list-style-type: none"> <li>A maintenance company is engaged annually to clean and remove algae and moss from courts.</li> <li>Must follow manufacturers instructions and wear appropriate clothing</li> </ol>	1	4	4		
Working with machinery to trim hedge which acts as wind break for tennis courts		<ol style="list-style-type: none"> <li>Any work will be undertaken by a third party who has the equipment to do this safely</li> <li>All machinery/equipment to be kept in good order and maintained on a regular basis</li> </ol>	1	4	4		
Spread of COVID-19 Coronavirus	<p>Members, players and visitors to our courts</p> <p>Vulnerable groups – Elderly, Pregnant or those with underlying health</p>	<ol style="list-style-type: none"> <li>The courts are only open to members and their visitor if a visitor fee has been paid. Court 3 cannot be hired by non-members for the time being. Laminated posters are displayed at the entrance to each court reminding users of the additional rules to reduce the risk of spreading Covid-19</li> <li>Courts must be booked via Clubspark. The person booking the court is responsible for ensuring the names of all players are recorded via Clubspark, the QR Code or the Notebook to meet Test and Trace requirements. These will be retained for 21 days and then destroyed in accordance with</li> </ol>	1	3	3		



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	<p>conditions</p> <p>Anyone else who physically comes into contact with other people in relation to Snitterfield Tennis Club</p>	<p>GDPR.</p> <ol style="list-style-type: none"> <li>3. Before arriving at the courts, Members and Member's visitors are to wash their hands in accordance with the hand washing guidance.</li> <li>4. <a href="https://www.gov.uk/government/news/public-information-campaign-focuses-on-handwashing">https://www.gov.uk/government/news/public-information-campaign-focuses-on-handwashing</a></li> <li>5. Gel sanitisers are provided for use on entry and exit to each court.</li> <li>6. Benches have been emptied, net measures stored in them, and moved to the inaccessible area between Courts 2 &amp; 3.</li> <li>7. Players must bring:             <ol style="list-style-type: none"> <li>i. only necessary property on to court and remove it when they leave.</li> <li>ii. their own balls with their initials on them.</li> </ol> </li> <li>8. The nets will be checked regularly and will not need to be adjusted by players.</li> <li>9. All common touchpoint surfaces (padlocks and gates) will be cleaned regularly</li> <li>10. If anyone with symptoms of or confirmed COVID-19 has left the Courts they will be cleaned in accordance with Government guidelines</li> <li>11. Communications are issued to all club members via email from Emma reflecting the latest rules and guidance from the LTA and Government and as reminders as required. The latest LTA Guidelines are available on the Noticeboard.</li> </ol>					
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