

Committee Member Role Description

Committee Members are vital in the operation, management and development of Somerton Tennis Club.

Overview of the Role

This is a volunteer role fulfilled by any adult member. Committee Members are elected at the Club's AGM for a period of one year.

Committee Members should contribute ideas and opinions at meetings and assist in club activities where applicable.

What the role involves

Responsibilities include:

- Attending and contributing to committee meetings
- Attending and supporting the running of the Annual General Meeting (AGM)
- Making decisions with the committee in the best interests of our members and club
- Providing support with the set-up and running of club events/activities

Skills and experiences needed for the role

- Good communication skills
- Good listening skills
- Good organisation skills

Training and support available

No specific training is required for the role. Support will be provided by the elected Officers and other Committee Members.

Commitments

- Attend the various committee meetings, which are typically held from 7-9pm on Thursday evenings every other month, plus the AGM in May.
- Other commitments include volunteering to help with tasks and at events on a case-by-case basis.

Further Information

- Some tasks may require a DBS check. This is dependent on your contact with children and/or adults at risk and/or access to confidential information. The Club will assist with any application process, should a DBS check be required.
- Any nominated elected Committee Member failing to attend three consecutive meetings will be removed from the Committee, unless a valid reason prevents attendance.
- Please contact any existing Committee Member for further information if you are interested joining the Committee to help support the running of our tennis Club.