

South Hants LTC Lone Worker Policy

In line with LTA guidance and health and safety good practice, the club has introduced a Lone Worker Policy. It was agreed that if any member of the club is carrying out a task on their own at the club, they must inform a member of the committee of the following:

- When they are visiting the club.
- An estimated time of completion.
- A sign out for when they leave.

This information must be passed on to the whole Committee through the Committee WhatsApp group. (Or a text message or phone call to at least one committee member if WhatsApp is down)

If there is no 'sign out' through the Committee WhatsApp group (text message/phone call) at the time stated of finishing work, it is down to any available committee member to make contact with the person at the club via a phone call.

If no response, available committee member is to visit the club to check on wellbeing.