

RISK ASSESSMENT AND ACTION PLAN

Name of Venue / Coaching Business: SPRING LANE TENNIS CLUB (OUTDOOR TENNIS COURTS ONLY)		Name of Risk Assessor: JAMES BARNARD (COACH) FIONA FORD (WELFARE OFFICER)		Date of Risk Assessment: 13th November 2020		
What are the hazards?	Who might be harmed	Controls Required	Additional Controls	Action by who?	Action by when?	Done
Club Grounds	Staff, member, players, Committee Members and visitors to Spring Lane Tennis Club could be injured if they fell	Regular inspections of club grounds, car park, path and steps to decking are carried out and documented. Walkways and paths are well lit.	No further action identified	All Club Members, coaches, visitors and guests	With immediate effect and until further notice	✓
Outdoor Courts	All players, Officials and visitors to the courts could be injured if they trip or fall	Courts are cleared of debris on a daily basis Courts are routinely inspected for algae and vegetation which is removed if found Regular inspections are carried out to look for wear and tear and a documented maintenance programme is in place Courts are appropriately lit	No further action identified	All Club Members, Coaches and Committee	Regular routine checks plus additional actions when issues reported	✓
Changing rooms	Members, staff and visitors might be injured in changing rooms as a result of a slip on floor, benches or cubicles	Changing rooms only used occasionally for visiting teams	No further action identified	N/A	N/A	✓