

Venue Risk Assessment

Organisation name: Sutton-on-Derwent Tennis Club

Date of assessment: 31/03/2023

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by who?	Action by when?	Done
Slips and trips in club premises	Injury can be caused to club members and members of the public, employees, volunteers and visitors to your club	<ul style="list-style-type: none"> • General good housekeeping is carried out • All areas are well lit, including stairs • Public areas are kept clear and tidy • Maintenance checks completed regularly and remedial action is documented 	No - review annually or if incident occurs			
Electrical risks at club premises	Injury can be caused to club members and members of the public, employees, volunteers and visitors to your club	<ul style="list-style-type: none"> • All portable electrical appliances are PAT tested annually • All exposed wires are covered • Fixed electrical installations are checked every 5 years 	No			
General property management	Members, staff and visitors could be harmed while on site. For example, by falling roof tiles or in a fire caused by a faulty gas main	<ul style="list-style-type: none"> • The fabric of the building is regularly inspected for damage or wear and tear • Full records are kept of all remedial actions and repairs • All gas appliances are checked regularly and these are documented • Emergency exits are clearly identified with emergency lighted signs • The premises are secured at night to prevent arson • A comprehensive fire detection and alarm system is installed and tested regularly 	No - review annually or if incident occurs			
Indoor courts	All players, officials and visitors to the courts could be injured if they trip or fall	I have considered this and it doesn't apply to my Venue.				

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Outdoor Courts	Players, officials and members of the public could be injured if they trip or fall	<ul style="list-style-type: none"> • Courts are routinely inspected for algae and vegetation and this is removed if found • Regular inspections are carried out to look for wear and tear and a documented maintenance programme is in place • Courts are appropriately lit • Wire fencing is checked for snag hazards 	Signage is displayed to remind players of their own responsibility with regard to playing in poor weather conditions	CLUB Secretary		14/04/2023
Club grounds and gardens	Club members, staff, volunteers and members of the public could be injured if they fell on damaged path	<ul style="list-style-type: none"> • Regular inspections of club grounds, car parks, paths and steps are carried out and documented • Walkways and paths are well lit 	No			
Bars and restaurants	Members, staff and visitors could be injured, for example, if they slip on a spillage or cut themselves on broken glass	Not Applicable				
Kitchens	Staff may be scalded, burned or cut in the kitchen and visitors in the restaurant could be at risk if food was incorrectly prepared	Not Applicable				
Changing rooms	Members, staff and visitors might be injured in changing rooms as a result of a slip or from using contaminated shower facilities	I have considered this and it doesn't apply to my Venue.				
Swimming pools and spas	Members, staff and visitors could be injured from drowning, slipping or bathing in contaminated water	I have considered this and it doesn't apply to my Venue.				
Staff and security	Members, staff and visitors could be harmed by intruders or have property stolen or damaged	I have considered this and it doesn't apply to my Venue.				
Fitness gym	Members could be injured as a result of using the gym equipment.	I have considered this and it doesn't apply to my Venue.				

This risk assessment should be reviewed on a regular basis and actions arising from it should be discussed by the board or committee of your club/place to play.