



Junior Members (Under18) playing tennis at Swanage Tennis Club

Swanage Tennis club is committed to prioritising the wellbeing of all our members and ensuring all safeguarding policies and procedures are in place as set out by the Lawn Tennis Association (LTA).

As with many other UK sport's governing bodies and sports clubs, the safeguarding of all children and adults is a priority.

All our policies and procedures are on our Swanage Tennis Club website and we would encourage you to look particularly at the LTA Code of Conduct, the 'Standards of Behaviour and Guidelines' and 'Unsupervised Children's Policy'.

All junior members parents are asked to complete the Consent and Emergency Contact Form upon joining the club.

Supervision of Children

The number of adults required to supervise children is:

2:8 for children 5-8 years and under

2:10 for children 11 years and over

This may be different for children with additional needs and toddlers. A risk assessment will be required.

Following LTA advice, the tennis club committee has agreed that all children under the age of 13 years need to be supervised by a parent/carer or adult whilst at the public Beach Gardens tennis club facilities.

It is also the parents' responsibility to teach their child how to respond to emergencies or situations that may arise outside the house, so they feel confident when their child is not under their supervision.

The NSPCC advise that any child under the age of 16 yrs. but over the age of 13 yrs. remains the responsibility of the parent/carer.

Whilst LTA registered clubs have safeguarding policies in place, along with a designated Welfare Officer, this is to support in safeguarding whilst children and young people are present, or respond to any issues that may occur, not to take on parental responsibilities.

You may know all club members well; however specific arrangements still need to be made by you and another adult to supervise your child and your child needs to be aware of the arrangement. Simply being on club premises with lots of adults is not acceptable.

Transportation of Junior Children

The LTA Code of Conduct and Disciplinary Code takes precedence over all tennis club policies and procedures and must be adhered to at all times.

Club coaches must not transport young people on their own at any time.

If a coach is a member of a league match team it is acceptable to travel in the same car as long as other adults are present and the young person travel in the back of the car following permission from his/her parents beforehand.

If a parent regularly transports juniors to matches this is also acceptable again with the juniors parents' agreement as long as that parent has another adult with them and ideally has a cleared DBS check, up to date MOT and the correct car insurance.

For any questions or clarifications please contact

Alison Phin on 07787612820
 Margaret Griffin on 07845939200
 Welfare and Inclusion Officers (Job Share)

Consent and Emergency Contact Form

Your details (if U18 must be the parent/carer)

Name:		
Address:		
Contact details:	Phone: Mobile:	Email:

Details of the child

Name:		
Date of birth:		
Address (if different from the parent/carer):		
Contact details (if different from the parent/carer):	Phone: Mobile:	Email:

Details of the event/trip the child will be attending

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Activities

I give permission for the child to		
Be involved in photography and/or filming.	Yes	No

Travel by any form of public transport or in a motor vehicle with team captain/manager, parent/club volunteer to and from away matches and competitions.	Yes	No
My emergency contact details to be shared with team managers and volunteer staff	Yes	No

Child Medical History

Does the child have:		
Any health needs (e.g. diabetes, asthma, epilepsy, allergies) that we should be aware of?	Yes	No
Any access needs?	Yes	No
Any religious or spiritual practices we should be aware of?	Yes	No
Any dietary needs we should be aware of?	Yes	No
Anything else which we should be aware of?	Yes	No
If yes to any of the above, please provide full details e.g. time medication must be taken, if help is required to administer medication, etc. (please use additional paper if required).		

I consent that the responsible adult/volunteer can contact the medical profession if I cannot be contacted. Yes No

Emergency Contact Details (if different from Parent/Carer)

Name:		
Relationship to the child or adult:		
Address:		
Contact details:	Phone: Mobile:	Email:

Confirmation

Name of parent/carer or adult (print):		Date	
Signature:			

Consent valid for the following period (please circle)	This event only 1 week 1 month	1 year Other (please detail):
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The below contact details are in case the Welfare Club Officers are not available and in case of an emergency.

Dorset children's services – 01305 228866
 Adult services – 01305 221016 during office hours on 01305 858250 for the Out of Hours Service

Dorset Local Authority Designated Officer (LADO)
LADO@dorsetcouncil.gov.uk 01305 221122 Outside Hours 01305 228558.
 e-referral form – Management of Allegations against people who work with children (Dorset)

Dorset County – LTA Safeguarding Officer - Emma Plimmer 07493 844260
 South West Region – LTA Safeguarding Officer - Stuart Parsons 07872 844260
stuart.parsons@lta.org.uk