

TARLAND TENNIS CLUB

CONSTITUTION

NAME

1. The name of the group is Tarland Tennis Club.

AIMS

2. The Club operates under the governance, structure and indemnity arrangements of the Lawn Tennis Association www.lta.org.uk (of which it is a paid member). In this regard we will meet the 5 minimum standards for Venue Safeguarding laid down by the LTA.

The aims of the Club are:

- To promote the sport of tennis in the community of Tarland;
- To encourage people of all ages to learn and play tennis and provide coaching opportunities for these purposes;
- To raise funds and administer them for these purposes;
- To comply with relevant regulation including the Equalities Act 2010 and the General Data Protection Regulation 2018 (GDPR).

MEMBERSHIP

3. The Club will consist of Ordinary Members and Junior Members (i.e. under the age of 16 years as at 1st May each year). Members will commit to supporting the aims above.

MANAGEMENT

4. The affairs and assets of the Club will be managed by the Committee in accordance with Clause 13 below, and the Committee may delegate any part of its duties to such individuals or sub-committees as it may from time to time appoint.

OFFICE BEARERS

5. The Office Bearers of the Club will be a Chair, an Honorary Secretary and an Honorary Treasurer (also designated Data Controller for the purposes of the GDPR). The Club will also appoint a Welfare Officer to comply with Venue Safeguarding arrangements.

6. At the Annual General Meeting the members will elect the committee from their own number to hold office for the ensuing year.

7. Retiring Office Bearers will be eligible for re-election but it will not be competent for any individual to hold the office of Chair for an uninterrupted period exceeding three years.

THE COMMITTEE

8. The Committee will consist of the Office Bearers plus a minimum of four representatives from the Ordinary Members, one of which could be a Junior Member.

9. The Committee will have power to fill casual vacancies in the representation of the Members, unless these vacancies occur at an Annual General Meeting. The Committee will also have power to co-opt for any of its meetings any person with special experience of value to the Club. Co-opted persons will have no vote and will serve in a consultative capacity only.

PROPERTY

10. The Chair, Secretary and Treasurer will be ex-officio Trustees for the Club and any assets, property or invested funds of the Club will be held by them as Trustees. The Trustees will act in conformity with the instructions of the Committee and will be indemnified against reasonable claims and expenses out of the property or the funds of the Club.

FINANCE & SUBSCRIPTION

11.

- The Club will have the power to raise money through payment of subscriptions by members and hourly fees for others using the court facilities. The income and property of the Club will be applied solely towards the promotion of the Club's aims as set out above;
- Cheques in the name of the Club will bear the signatures of any 2 of the Office Bearers;
- Annual subscription for Ordinary Membership of the Club will be agreed at the AGM;
- Annual subscription for Junior Membership of the Club will be agreed at the AGM;
- Annual subscriptions will be payable on or before 1st April for the Financial year to 31st March following;
- No member whose subscription is in arrears will be entitled to vote at any meeting of the Club;
- Visitors may use the facilities only upon payment of an hourly fee to be fixed each year at the Annual General Meeting of the Club;
- The Club's Financial Year will run from 6th April to 5th April. Each year the accounts will be made up to that date, duly audited, and will be laid before the members at the Annual General Meeting.

ANNUAL GENERAL MEETING

12. An Annual General Meeting of members will be called, on a date fixed by the Committee as soon as practicable after the conclusion of each Financial Year, to receive the Annual Report of the Committee, to receive the Annual Audited Accounts, to elect the Committee from the Ordinary Members, and to conduct any other competent business.

EXTRAORDINARY GENERAL MEETING

13. An Extraordinary General Meeting of members will be called at any time by the Secretary upon instruction from the Chair, or from the Committee or from a requisition in writing signed by not less than seven Ordinary Members. The requisition and notice must specify the business to be discussed and/or the notion(s) to be proposed.

NOTICE OF GENERAL MEETINGS

14. The Secretary will give seven days clear notice in writing of all General Meetings.

QUORUM

15. The quorum for a meeting of the Committee will be four members.

VOTING

16. At a General Meeting of members each Ordinary Member present in person or by proxy will have one vote. The Chairman will have the casting vote.

17. A member unable to attend a General Meeting in person may appoint in writing a proxy to act and vote on their behalf. A person who is not a member of the Club will not be eligible for appointment as a proxy. Notices of proxy must be lodged with the Chair prior to the commencement of the meeting.

RULES

18. The Committee may from time to time make such rules as it may determine for the conduct of the Club, always provided that such rules do not conflict with the terms of the Constitution and are confirmed by members at the next Annual General Meeting.

ALTERATION TO THE CONSTITUTION

19. Alterations may be made to this constitution provided:

- Fourteen days written notice of the proposed change have been given to all Ordinary Members of the Club and;
- The alterations are approved at an Annual General Meeting or at an Extraordinary General Meeting called for the purpose by a majority of not less than three quarters of the members present and voting in person or by proxy.

WINDING-UP

20. In the event of the disbandment of the Club, its assets, less liabilities, will be disposed of at the discretion of Committee and members.