



TAVISTOCK TENNIS CLUB

RULES

1. The tennis club shall be called “The Tavistock Tennis Club” and shall be a Members Club.

Objects

2. The objects of the club are;
 - a. The playing of tennis and other recreational or social activities on an amateur basis as a non-profit making club.
 - b. To provide other ordinary benefits of an amateur sports club as set out in schedule 18 of the Finance Act 2002 including without limitation the provision of suitably qualified coaches, coaching courses, and insurance.
 - c. To take and retain membership of the Devon County Lawn Tennis Association (DCLTA) (and by so doing become and remain an associate of the Lawn Tennis Association (LTA)) and to comply with and uphold the Rules and Regulations of the DCLTA as amended from time to time and the LTA Rules and Disciplinary Code and the rules and regulations of any body to which the LTA is registered or affiliated.
 - d. To do all such things as the Committee thinks fit to further the interests of the club, to advance and safeguard the interest of tennis to promote increases in participation at all levels of tennis or as otherwise incidental or conducive to the attainment of all or any of the objects above.

Officers and Committee

3. Officers of the Club shall consist of the President, Vice Presidents, Chairman, Secretary and Treasurer.

The Officers and other members of the Committee shall be elected at the Annual General Meeting (AGM). When notified of the AGM in accordance with the Rules, members shall be invited to propose candidates for Officers and for the Committee. These nominations must be received by the Secretary in writing at least 24 hours before the meeting.

The management of the Club shall be vested in the Committee comprising the Chairman, Secretary, Treasurer, Men’s Captain, Ladies’ Captain, Membership Secretary, Social secretary, Junior Representative, Up to two LTA Accredited Official Club Coaches, Welfare Officer, House Officer, PR Officer, and up to three other members that can be appointed at the AGM .

The management of the business of the Committee shall be in accordance with such rules as the Committee shall from time to time determine provided that such rules shall be in the best interest of the Club and shall not be in conflict with these Rules.

Trustees shall be appointed and removed by the Committee and have a supervisory role but are not on the committee and therefore do not have a vote on the committee. In the event of a vacancy on the Committee, the Committee shall have the power to appoint any member of the Club to fill such vacancy, but the proceedings of the Committee shall not be invalidated in consequence of there being less than the prescribed number thereof.

4. The management of the Club (excepting the selection of match teams) shall be vested in the Committee. At Committee meetings four shall form a quorum.

The Committee shall have the power to co-opt, but such co-opted member shall not have the power to vote. In order to assist the Committee in the smooth running of the Club's affairs, the Club or Committee shall have the power to elect or appoint Sub Committees as they think fit, but the Committee shall have the power to override any resolution of any such Sub-Committee. The Committee shall have the power to elect Honorary Members.

5. Each member of the Committee required to do so under Community Amateur Sports Club (CASC) scheme must satisfy HMRC's fit and proper person test to be involved in the general conduct, management and administration of the club and must declare that he is a fit and proper person prior to being elected.

Commencement of the Season

6. The season shall commence on the 1st April and end on 31st March.

Financial Year

7. The Club's financial year will end on the 31st December and the accounts duly audited will be presented at the AGM.

Entrance Fee

8. An entrance fee may, at the discretion of the Committee, be charged to new members.

Life Non-Playing Members

9. A person donating or standing surety for a sum as may be agreed from time to time by an AGM will become a Founder Member and be entitled to life nonplaying membership.

Subscriptions and Classes of Membership

10. The subscriptions of the Club and the classes of membership shall be determined from time to time by the Club at a General Meeting. The Committee may in their absolute discretion arrange in exceptional circumstances for short-term membership.

Eligibility of Membership

11. Membership of the club shall be open to any person completing a Membership Application Form and paying the relevant subscription/joining fee as determined by the AGM and the club members. Each member as a condition of membership agrees:
 - To be bound by the Club's rules of membership.
 - To be bound by the LTA's Rules and Disciplinary Code.
12. Any member wishing to resign shall give notice in writing to the Secretary. The subscription for any given season shall become payable unless notice of resignation is so given not later than the date upon which the subscription is due.
13. Should any member not have paid his or her subscription within two months after the 1st April, the Committee shall have the power to suspend that member until the subscription is paid or expel and discharge such member.

Conduct of Members and Players

14. Members shall be expected to conduct themselves in accordance with the guidelines of the LTA Disciplinary Code and the Disciplinary Committee, also acting in accordance with the same guidelines shall have the power to issue a written warning, reprimand, temporarily suspend or expel any member, or exclude any member or visitor whom it considers guilty of a breach of these Rules, or of misconduct or offensive behaviour to any other member, visitor, or employee. Should the person (who is the subject of the complaint) wish to appeal the decision of the disciplinary committee, they must submit a notice of appeal to the Welfare Officer in writing within 14 days of the Disciplinary Committee's decision being issued to them. The notice of appeal will be reviewed by the Appeals Committee who have the jurisdiction to overturn the decision.

Property of Members

15. Members leaving their rackets, shoes or other property on the club premises do so at their own risk, and the club will not be responsible for any loss sustained through their doing so.

Dress

16. All players must wear appropriate tennis wear and rubber soled heel-less shoes when on the courts.

Closing of Courts

17. All or some of the courts may be closed for play by a member of the Committee or the Town Council. A "No Play" notice shall not be superseded except by decision of two members of the Committee.

Accounts

18. The Accounts of the club will be presented at the AGM, having been audited by a person elected by the club for that purpose.

Annual General Meeting

19. At the AGM of the club to be held in February or March, of which not less than 14 days notice shall be given, the Chairman's decision as to the result of any voting on any question shall be final, and an entry in the Minute Book, by the Chairman of the Meeting, shall be conclusive of the terms of any resolution and of its being passed. Any member desirous of moving any resolutions at the AGM shall give notice thereof, in writing, to the Secretary by 1st January.

Special General Meeting

20. A Special General Meeting of the club shall be called within 21 days upon the requisition in writing of any ten members or by resolution of the Committee stating the purpose for which the meeting is required.

Voting

21. At all General Meetings of the club every member shall be entitled to attend, but Junior members shall not be entitled to vote. The Chairman shall be entitled to vote and in the event of an equal number of votes being registered, shall have a deciding or casting vote. At General Meetings any motions proposing any repeal or amendments of the Rules the quorum shall be 20 percent of those eligible to vote. For all other business a simple majority of those voting shall be required. The Committee has the authority to accept proxy email or postal votes. The vote can be processed through an online voting method.

Borrowing Money

22. If at any time the club, in General Meeting, shall pass a resolution authorising the Committee to borrow money, the Committee shall thereupon be empowered to borrow for the purposes of the club such amount of money, either at one time or from time to time, and at such a rate of interest, and in such form and manner and upon such security as shall be specified in such resolution, and thereupon the Trustees shall, at the direction of the Committee, make all such dispositions of the club property or any part thereof and enter into such agreements in relation thereto as the Committee may deem proper for giving security for such loans and interest. All members of the club, whether voting on such resolution, or not and all persons becoming members of the club after the passing of such resolutions shall be deemed to have consented to the same as if they voted in favour of such resolution.

Dissolution of the Club

23. If at any General Meeting a resolution for dissolution of the club shall be passed by a majority of votes cast such resolution shall at a Special General Meeting held not less than one month thereafter, at which not less than two thirds of the members shall be present, be confirmed by a majority of two thirds of the votes cast, the Committee shall thereupon or at such future date as shall be specified in such resolution proceed to realise the property of the club and after discharging all debts and liabilities the remaining assets shall not be paid or distributed among the members but shall be applied for approved sporting or charitable purpose as defined in the CASC Scheme (as referred to in Schedule 18 of the Finance Act 2002).

Bye-Laws

24. The Committee shall have power to make Bye-Laws, which shall be posted up on the pavilion, as shall not be inconsistent with these Rules. Bye-Laws shall not require the sanction of a General Meeting.

Alteration of the Rules

25. The foregoing Rules shall not be altered except at a General meeting, of which not less than 14 days' notice shall be given, setting out details of any proposed changes. No such resolution shall be deemed to have been passed unless it has been carried by a majority of at least two thirds of the votes cast.

Copy of Rules to be sent to each Member

26. A copy of the Rules shall be sent to each Member, and he or she, shall be deemed to have agreed to be bound by them.