

## HEALTH AND SAFETY POLICY STATEMENT

This is the Health and Safety policy Statement of Thornhill Tennis Club (hereafter referred to as The Club).

The club is committed to maintaining a safe and healthy working, coaching and playing environment for all its members, players and visitors.

The Club and its committee are responsible for the overall implementation of the Thornhill Tennis Club Health & Safety policy and will comply with its legal duties for Health and Safety. It will maintain effective Health and Safety arrangements to identify risks, prevent injury and ill health, as far as is reasonably practicable to members, coaches, players volunteers, contractors and visitors while on the Club premises or conducting the business of the tennis club. They also recognise that all individuals have a legal responsibility to do everything practicable to prevent accidents or injuries to themselves and others as stated under section 7 of the Health and Safety at Work Act 1974.

The person designated with specific responsibility for Health & Safety policy of The Club is by default the chairperson of The Club or a committee member duly appointed to take the role at any one time. Their name will appear on The Club Notice boards.

### COMMITMENT STATEMENT

The Club will conduct the Health and Safety based on identification and control of risks.

The Club and its committee will ensure that appropriate levels of resources are allocated to maintain health and safety within the club and to create a safe and healthy working environment. A positive culture of awareness and engagement with health and safety issues will be encouraged within The Club and all members shall actively support and promote this Policy Statement.

To achieve this Policy Statement the Club's aims and objectives are as follows:

#### 1. Planning, Training and Communications & Standards of Practice

To provide the resources to adequately implement and review the Policy Statement and effectively communicate it to all interested parties.

To provide the necessary information, instruction and training to nominated volunteers and coaches, to ensure their competence with respect to health and safety.

To develop procedures so that safe equipment and relevant training are provided for colleagues and others as required.

To communicate emergency and evacuation procedures as well as first aid to all colleagues who will also be responsible for any visitors they host at The Club's premises.

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All equipment is maintained to a safe standard across all areas of The Club and can be used without risk to health and safety of all involved.

Risk assessments are completed annually in line with the LTA risk assessment recommendations.

PAT testing is carried out in line with the Health and Safety at Work Act of 1974, Electricity at Work Regulations of 1989, Provision and Use of Work Equipment regulations of 1998 and the Management of Health Management of Health and Safety at Work regulations of 1999.

All Members and Club coaches ensure that all accidents are managed, logged and reported to the Health and Safety Officer for investigation and implementation of future preventative action. All information related to accidents are required to be maintained on file. Where an accident is deemed to be resultant of malpractice or maladministration; this is reported to the club secretary in line with the LTA's Malpractice Policy.

Ensuring fire extinguishers are maintained in accordance with the manufacturer's guidelines, and relevant safety notices are up to date.

Ensuring that courts, access ways, kitchen and changing rooms are clear of obstructions and litter.  
Emergency Procedures are in place

All chemicals are stored and used in line with COSHH Regulations 2002

This Policy Statement shall be prominently displayed at all times to ensure that it is available so that users and visitors can be made aware of it

### 2 COACHING

All coaches are appropriately trained, qualified and registered

All coaching sessions have appropriate supervision ratios

### 3 ACCIDENT REPORTING

All accidents at The Club must be reported in the accident book located in the First Aid Cabinet

### 4 FIRST AID

The Club's first aid supplies ARE located inside the kitchen to the left of the entry.

The Club's defibrillator is (charged ready for use) located by the MAIN ENTRANCE to the main club house  
Special provision for treating allergic reactions should be the responsibility of the person with the allergy.

This Policy Statement and the club's Health and Safety Policy are to be reviewed on an annual basis, taking into account any changes in legislation, good practice and The Club strategy.