

# Club Rules

## **CLUB RULES: TOWNSEND LAWN TENNIS CLUB**

### **Name and Links**

1. The tennis section of St Albans Townsend Bowls and Tennis Club Ltd (the 'Company') is called Townsend Lawn Tennis Club ('the Club'). The Club operates as an entity in its own right and is entitled to use that portion of the Company's property and premises as are necessary for its purposes. In return, it is required to pay rent to the Company.

### **Purposes of the Club**

2. The purposes of the Club are to provide tennis and social activities to its members, to encourage and facilitate the playing of tennis and to do all such other things that its managing committee (the 'Committee') thinks fit to further the interests of the Club. The Committee shall manage the Club for the benefit of its members.

### **Affiliation**

3. The Club shall take and retain an affiliation to or membership of the Hertfordshire Lawn Tennis Association and by doing so become and remain registered as an affiliate or associate of the Lawn Tennis Association (the 'LTA').

4. The Club shall comply with and uphold the LTA rules and disciplinary code as in force from time to time and its own rules and disciplinary procedures shall be subject to the LTA rules and disciplinary code.

### **Members, Guests and Coaches**

5. Members of the Club shall consist of playing and social members (in such categories as determined by the Committee), who shall each be liable to pay the relevant annual subscription fee by the due date as prescribed by the Committee. Prospective members should complete the appropriate application form (in such form as the Committee shall decide) and send this to the Membership Secretary. A membership pack will be issued to accepted members. The Committee shall have the right to decide whether to accept a prospective member in its absolute discretion. A list, including members' names, addresses and telephone numbers, will be held on a computerised database and will be used for Club purposes only.

6. Members may introduce guests to the Club, but no guest may be introduced more than three times in a season. Members of visiting teams are deemed to be guests during the day of a match. Junior members are not allowed to introduce non-playing junior guests.

7. Each member agrees as a condition of membership to be bound by these club rules, the LTA rules and disciplinary code and the Club's privacy policies as in force from time to time. The Club also agrees that any unlicensed and unregistered coaches and, so far as reasonably practicable, players and other persons using Club facilities should be required to agree to be bound by and subject to these rules and the LTA rules and disciplinary code. The provisions of this clause confer a benefit on the LTA and all members, unlicensed and unregistered coaches and other players acknowledge that it is intended to be enforceable by the LTA by virtue of the Contracts (Rights of Third Parties) Act 1999.

8. Any member whose subscription is not paid by 31 May each year shall be deemed to have resigned his membership of the Club, unless otherwise agreed by the Committee.

9. The Committee may in its sole discretion recommend to the Board of the Company the expulsion of any member and the Company shall consider this in accordance with its Articles of Association.

### **The Committee**

10. The Committee shall be elected from its members at the Annual General Meeting ('AGM') in the manner it chooses. It shall be responsible for the general management of the Club, including:

- a. Managing its income and expenditure (including any surplus cash arising)
- b. Fixing conditions of entry and play (for members and visitors), including subscription and other fees
- c. Acquiring and managing the playing surfaces, the court surrounds and fences (but excluding the boundary fence of the property), as well as maintaining and replacing them and replacing requisite gardening and sports equipment as necessary
- d. Organising and controlling the playing arrangements of the Club
- e. Managing the social activities of the Club
- f. Employing coaching and other staff as required
- g. Expelling any member considered by it to have become undesirable for continued membership in accordance with clause 9 above.

The members of the Committee may exercise all of the powers of the Club for the purposes of managing the Club.

11. The Club agrees that each member of the Committee will be required, as a condition of appointment, to agree to be bound by and subject to these rules and the LTA rules and disciplinary code, such agreement to contain an express acknowledgement that the Contracts (Rights of Third Parties) Act 1999 applies and that the LTA and the Club can enforce any breach at its option and in its sole discretion.

12. Meetings of the Committee shall be held approximately monthly as necessary with 5 members representing a quorum. Meetings may be called by the Chairperson or by 3 members of the Committee at any time. Committee decisions shall be made with a simple majority with the Chairman having a casting vote.

13. In the event that a vacancy occurs on the committee, the Committee may co-opt a replacement member until the next AGM.

14. The Committee may appoint sub-committees for any purpose.

15. Committee members shall be entitled to an indemnity out of the assets of the Club for all expenses and liabilities properly incurred by them in the management of the affairs of the Club.

16. A Committee member may be required to vacate office if requested to resign by not less than two-thirds of the other Committee members acting together.

### **General Meetings**

17. The AGM of the Club shall be held annually (and no less frequently than every 15 months) to transact the following business:

- a) Receive the Chairman's report of the activities of the Club during the past year;
- b) Receive and consider the accounts and/ or Treasurer's report on the financial position of the Club for the financial year from 1 April to 31 March preceding;
- c) Elect a President and Vice Presidents (who will be ex-officio members of the Committee) in such numbers as the Committee shall from time to time decide;
- d) Elect the Chairman, Secretary, Treasurer, Men's Captain, Ladies' Captain, Fixtures Secretary, Membership Secretary and such other members as the Committee deems necessary to conduct its business;
- e) Consider any motion, which has been duly proposed and seconded by full or honorary members of the Club and which has been handed to the Secretary 14 days before the AGM;
- f) Transact any other business.

18. Members shall be given 21 days notice of the proposed AGM. Full, honorary life and midweek members, who have paid the appropriate subscriptions, shall be entitled to vote at a General Meeting or sign a requisition to hold one. A quorum for a General Meeting of the Club shall be 20 such members.

19. A special General Meeting of the Club may be convened at any time by the Committee and shall be called by it upon receipt of a requisition signed by 20 full and/or honorary life and/or midweek members and specifying the exact business to be placed before the meeting.

### **Variation of the Rules**

20. The Committee may define and revise these Club Rules as it considers necessary.

**Revised May 2018**