

Rules of The Victoria Tennis Club

1. Name

The Club is called the 'The Victoria Tennis Club', hereinafter referred to as 'the Club'.

2. Address

The address of the Club is Park Lane, Holmfield Avenue, Stoneygate Leicester

3. Purpose

The purpose of the Club is to provide facilities for its members where they can enjoy a game of tennis and engage in social activities and generally to promote tennis for the health, wellbeing and benefit of the local community.

4. Membership

4.1 Eligibility for membership

4.1.1 The number of members may be subject to a limit set by the Committee from time to time

4.1.2 People below the age of 18 may be junior members but without the right to hold office or vote at general meetings.

4.2 Admission of Members

4.2.1 Applications for membership shall be approved by the Membership Secretary on behalf of the Committee but may be referred to the Committee for decision in exceptional circumstances. The Committee may decline to admit a candidate for membership if, in the opinion of the Committee, to do so would be contrary to the best interests of the sport or the best interests of the Club.

4.2.2 Applicants will only be admitted as members once a completed and signed membership form has been received and the appropriate membership fee has been paid.

4.3 Conditions of membership

4.3.1 Each member shall agree as a condition of membership to be bound by and subject to these rules and Club policies (as in force from time to time)

4.3.2 The Committee shall have the power to discipline any member in line with Club Disciplinary Policy in connection with any breach of Club rules or policies in force from time to time

4.4 Classes of Members

4.4.1 There will be a range of membership categories as defined by the Committee from time to time.

4.4.2 All members except junior members, Social and Coaching members and Honorary members shall be entitled to receive notice of, attend and vote at general Meetings.

4.4.3 The Committee may recommend a member be elected a Life Member at any general meeting of the Club. If approved by a two thirds majority of those members present the Life Member will be entitled to the ordinary privileges of the Club without paying the annual subscription.

4.4.4 The Committee may recommend a member be elected an Honorary Member at any general meeting of the Club. If approved by a two thirds majority of those members present the Honorary

Member will be entitled to all the privileges of membership for life or such other period as the Committee deems expedient except that they shall not be entitled to vote at meetings, serve on the Committee or enter competitions.

4.5 Subscriptions

4.5.1 An annual subscription will apply for all classes of member, save for those granted Life or Honorary membership. The membership year will run from 1st April to 31st March.

4.5.2 The Committee shall propose a new annual subscription rate for each class of membership for agreement at the Annual General Meeting and members shall pay the appropriate approved rate to the Treasurer by 30th April.

4.5.3. The Committee shall have the power to apply reduced rates of subscription for members as they deem appropriate.

5. Resignation

5.1 Any member whose subscription is not paid by such date as the Committee shall decide, shall be deemed to have resigned their membership of the Club.

5.2. On resignation, the member must return all club property including keys to the Club.

6. Visitors

6.1 Any member may introduce a visitor or prospective new member (except a person who has been expelled from or rejected as a candidate for the Club) provided that the limit on visitor invites as set out in the Club visitor policy in force from time to time is observed. The member is responsible for the visitor and must ensure that the name of the guest is provided to the Club and appropriate payment made before play takes place.

6.2 Every visitor to the Club is required to observe the rules and policies of the Club, and the member introducing them is responsible for their visitor.

7. Court Booking

Members must book a court in line with Club policy before commencing play.

8. The Committee

8.1 The Committee is responsible for the general management of the Club and any other matter not expressly assigned to any other committee. It will consist of four Officers being a Chairperson, Secretary, Treasurer and Membership Secretary with the addition of Match Secretary, Women's Captain, Men's Captain, Safeguarding Officer and up to five other members. No more than two Committee members should be related or cohabiting together at any one time.

8.2 All Officers and Committee members shall be elected at an Annual General Meeting (AGM), except that the Committee shall have power to co-opt up to four additional members during any

membership year. Co-opted members must be approved at the next available AGM if they are to continue to serve beyond the end of the membership year in which they joined the Committee. Procedure for election and retirement of Committee members is set out in Appendix A.

8.3 The Committee may from time to time appoint from among its members such sub-committees as it may deem necessary or expedient and may depute or refer to them such powers and duties of the Committee as it may determine. Members may be appointed by the Committee to assist any sub-committee with its business.

8.4. If necessary, Auditors shall be appointed at the AGM. The financial year will end on 31st December.

8.5. The Committee shall appoint a Bar Manager who will ensure that the Club complies with licensing requirements.

8.6 Any matter not provided for in these rules shall be decided by the Committee which is empowered from time to time to make, suspend, alter and change policies for the management of the Club.

9. Proceedings of the Committee

9.1. The Secretary will call meetings of the Committee at least four times a year

9.2 Five members shall be quorum

9.3 Every member of the Committee shall have one vote on every question and in the case of equality the Chairperson or other member presiding at the meeting shall have a second or casting vote.

9.3 The Secretary shall keep minutes of each meeting which shall be read and approved at the following meeting.

10. Proceedings at general meetings

The procedures to be followed are set out in Appendix B.

11. Club Property

11.1 Property

The property of the Club shall be vested in four Trustees who shall be members to be dealt with them as the Committee may from time to time direct by resolution (of which an entry in the minute book shall be conclusive evidence) provided that the Committee shall give no such direction except pursuant to a resolution passed at a General Meeting of the Club by a majority of not less than two thirds of members present and entitled to vote. The Trustees shall be indemnified against risk and expense out of Club property. The Trustees shall hold office until death or resignation or until removed from office by the Committee. When by reason of such death, resignation or removal, it is necessary that a new Trustee or Trustees be appointed, the Committee shall nominate the person or persons to be appointed the new Trustee or Trustees. The Secretary is nominated as the person to

appoint new Trustees under the meaning of the Trustee Act 1925, Section 36, and shall by deed appoint the person or persons nominated by the Committee.

11.2 Borrowing

If at any time the Club in General Meeting shall pass a resolution authorising the Committee to borrow money, the Committee shall then be empowered to borrow such amount of money either at one time or from time to time and at such rate of interest and in such form and manner and upon such security as may be specified in the resolution, and the Trustees shall at the direction of the Committee make all such dispositions of Club property or any part of the Club property and enter into such agreements and in relation to that property as the Committee may deem proper for giving security for such loans and interest. All members of the Club, whether voting on such resolution or not, and all persons becoming members of the Club after the passing of such resolution shall be deemed to have assented to such resolution as if they had voted in favour of it.

11.3 Dissolution of the Club

If at any general Meeting a resolution for the dissolution of the Club shall be passed by a majority of the members present and entitled to vote, and if such resolution shall be confirmed by a resolution passed by a majority of two-thirds of the members present and entitled to vote at a Special General Meeting held not less than one month after the meeting at which not less than one-half of the members entitled to vote shall be present, the Committee shall immediately or at such future date as shall be specified in such resolution, proceed to realise the property of the Club. Any property remaining on a winding up or dissolution of the Club after the discharge of the debts and liabilities of the Club shall not be paid to or distributed among the Members of the Club but shall be given or transferred to one or more of the following sporting or charitable bodies (i) another registered community amateur tennis club or (ii) a registered charitable organisation.

12. Notice

Any notice required by these rules to be given or sent to members shall be deemed to have been duly given by email or if sent by post on the fifth working day after posting. Members shall notify the Membership Secretary of any change in contact details as soon as possible.

13. Amendment of Rules

These Rules may be added to, repeated or amended by resolution at any General Meeting provided that no such resolution shall be deemed to have been added unless it is carried by a majority of at least two – thirds of the members present and entitled to vote.

Appendix A.

Election of Officers and Committee Members.

1. All Officers and members of Committees of the Club shall be elected by members at the Annual General Meeting and shall hold office for one year only and shall then become subject to re-election. Provided that if any office shall be unfilled or become vacant during the year or if there shall be a vacancy on the Committee during the year, the Committee shall have power to fill the vacancy until the next ensuing Annual General Meeting.
2. Candidates for election the Committee shall be proposed and seconded by members of the club.
3. If the number of candidates duly proposed and seconded exceeds the number to be elected, voting shall be by secret ballot.

Appendix B

All adult members, including Life members but excluding Social and Coaching and Honorary members, can vote and shall have equal voting rights at a General Meeting.

PROCEDURE AT GENERAL MEETINGS

- i. The Annual General Meeting of the Club shall be held in every year at a place and on a day to be appointed by the Committee.
- ii. Not less than ten days' notice of the meeting shall be given to every eligible member of the club specifying the business to be transacted.
- iii. Special General Meetings may be called at any time by Committee by giving ten days' notice in the manner provided by Rule ii of this Appendix
- iv. No business other than the election of Officers and members to serve on the General Committee, the appointment of Auditors (or not), the passing of accounts and setting of membership fees for the coming financial year shall be transacted at any General Meeting unless at least ten members are present.
- v. Voting at General Meetings shall be by a show of hands or otherwise as the Chairperson shall direct.
- vi. At all General meetings, the Chairperson or delegated Chairperson of the Committee shall preside. If the chairperson is not present after the time appointed for holding the meeting, the meeting shall choose its own chairperson.
- vii. The Chairperson's decision as to the result of the voting on any question shall be final.
- viii. Any member with eleven supporting members who are all entitled to vote at a General Meeting convened in manner aforesaid may at any time call or cause the Committee to call a General Meeting upon reasonable notice in writing, stating the purpose for which the meeting is required. For the purpose of this Rule notice of the meeting shall be "reasonable" if given in accordance with Rule ii of this appendix.

ix. Any member who wants to move any resolution at the Annual General Meeting shall give written notice of the resolution to the Secretary not later than seven days before the day appointed for the meeting.