

## **GDPR – Reviewed 21<sup>st</sup> October 2020**

In line with the new data privacy law GDPR (General Data Protection Regulation), taking effect from 25<sup>th</sup> May 2018, we're updating our processes and controls to make sure we safeguard your information and meet the new requirements. These are outlined in the privacy policy below.

### **Privacy Policy**

#### **How we Collect Your Information**

Directly from you or from your parent/guardian if under the age of 18, when you complete a paper membership application form. For children a photo consent form is also completed. On receipt of the membership form, the details are transferred onto a password protected excel spreadsheet, that is held by the Membership Secretary.

#### **How we use your data**

Enables WTC Committee to communicate through email, WhatsApp, phone or post to members regarding the Club & Grounds, including accessibility to the site.

Team captains and players also communicate through phone, text, WhatsApp and email regarding the organisation of matches within their specific squad.

Your details are not passed on to 3<sup>rd</sup> parties, unless you request us to do so.

On leaving WTC your details are deleted from the membership spreadsheet and email address removed from the email account.

#### **Your Rights**

You have the right to access your information and to ask us to correct any mistakes, delete and restrict the use of your information.