WSTC Committee Meeting 4/5/23 Minutes - AGM

Attendees: Stephen Morrison (Chairman), Amy Needham (Welfare Officer), Ben Whisby, (Comms and ClubSpark), Alison Lauder, Heide Wickes (Club Secretary, Nick Bennett (Comms & marketing & Clubspark), Nigel Wallington (Men's Captain), Alf, Pat Tarttelin

Subject	Bridgett Scott, Barry Chapman, Wendy Baxter Steve opened the meeting at 6.30pm and thanked everyone for coming. Committee and attendees introduced themselves to Pat Tarttelin and welcomed her as a new club member. In brief: R2R have sent Steve update on the coaching service they provide.				
Opening and Apologies					
2. Confirmation of Previous Minutes	Contents of last month's Minutes agreed and confirmed.				
Chairman's report	Welcome to the WSTC 2023 AGM Thank you all for supporting the meeting and for your support throughput the year. I would like to start with a round of introductions if you are ok with that. [Steve asked all Commmittee Members and attendees to introduce themselves] Firstly, I just wanted to thank everyone again for their support this year. It is a privilege to be a part of this Club, the Committee and the wider community around us. 2022 was a challenging year as we regrouped following substantial change. To highlight a few of those challenges - we had significant committee changes, Covid recovery and the stand up of a new nearby facility all of which presented potential hurdles to overcome. What I have been really delighted with is the way the club has come together and embraced these challenges. We had to react to a number of short-term activities particularly around fundraising, governance and Sports Teams due to the lack of a clear plan for the year. Thanks to the Committee and volunteers, we managed and but this was mainly down to the fantastic Committee support and our volunteers. Whilst these were a success, my learning going forward is we need to have a clear plan and strategy for the club to ensure we are sustainable for the future.				
Chairman's Report (continued)	This is in progress but needs further work and development.				

From a facilities perspective, I am pleased to say the new LTA Pay and Play system has been installed and is undergoing testing before we launch to the wider public but so far so good.

This is part of my vision for a more sustainable future for the club and also to bring tennis and our club to a wider population.

Further enhancements which may have gone under the radar are a new electronic payment facility for the club which has been great, new wifi, we've refreshed the notice boards and just in general kept on top of the maintenance and facilities.

As part of the community aspect of the club, I have worked hard on good foundations to build strong relationships with Jubilee Park and will continue to work in partnership with them for events and other activities where we can find mutual benefit.

I have also established a positive relationship with the Parish Council who were key to enabling the funding release for the Pay and Play system.

Going forward, my mantra will be Plan/Plan. As a volunteer committee, the more we have under control, the more we can focus on improvements and sustainability rather than reacting and recovery.

In summary, I believe the club is in great shape, has a fantastic support network and a dedicated membership who all want the club to succeed in all its does.

Under my Chairpersonship, I commit to you that I will ensure that continues.

Steve also added that we had our first Christmas party for a long time. DJ has not given money back, although says he has repaid. Steve has raised fraud case. Wendy will take it on. Bank may refund it.

Finance

In Treasurer's absence, Steve suggested compilation of a **10-year business plan** focussing on how to stay sustainable, and to ascertain how much is required each year for maintenance, utilities and what our fund-raising goals are.

Heide asked who are our accountants for the audit and when will this be completed? Company is RJ Accountancy https://rjaccountancy.co.uk

Alison asked to check amount due to the court refurbishers. Total due is £9,858.60 This will be deducted from current balance (£36,838.90), which will leave balance of £26,980.30.

This figure does not take into account further expenditure for electronic gate installation, other electrical maintenance. *This highlights the need for imminent and future fund-raising.*

Alison asked how much more due for gates? About £2,000. £500 per year for cloud service.

Steve / Amy suggested creating an organisation chart to cover governance, insurance, internet service – ie overseeing any and all utilities which need monitoring and renewing.

Pat – has professional experience in the field of governance, is an Ex-Lottery assessor and has set up many voluntary organisations. Pat is clearly an asset to the club membership and Committee.

Steve recommended that a Treasury forecast was needed (via Wendy)						
Treasurer's Report	Woodhall Spa Tennis Club Accounts to 30 April 2023					
	Bank Balance at 01 May 2022	37960.33				
	Total Income		Total Outgoing			
	Subs Courts GC (Not sure what that is) 1 Other Cash Banked 15 Xmas Square 3	54.33 757 40 625.2 185.5 06.57 360 53.19 81.79 36838.90 378.43	Rent TV License Internet Repairs Gas Bank Charges Pay & Play Gate Insurance Balls LTA Equipiment (Defib) Other Cleaner Gardener Xmas	0 145.09 355.08 112.45 1158.1 64.23 700 530.79 301.99 105 2442.23 728.5 148 20 1125		
Officers of the Committee	Officers of the Committee were proposed (as per last year) and seconded. Amy proposed that the Committee elect Pat to the Committee and Alison seconded the motion.					
Teams & Captains	Alison – Captain Mixed Summer L Bridgett – Ladies 1 ST Team Donna – Ladies Elite Team Nigel – will Captain Men's Team –		o potential team members	s from the cricket and golf contacts	Alison Bridgett (Donna) Nigel	

Captain required for Veterans Winter League.	
Side note: Alison will nominate Bridgett to the LTA.	
Congratulations to Bridgett and the 1 st Ladies Team for their astounding success this season.	
AGM formally closed at 7.06pm	