# Welcome Letter for New Members

## Dear Member

We are pleased that you have decided to join Woolhope Tennis Club and wish to extend you a warm welcome. This letter provides you with useful information about the Club and its facilities.

## Access to the Courts & Clubhouse

The gate to the courts is secured with a combination padlock. Whenever you book a court the padlock combination will be shown on the booking confirmation screen and on your booking confirmation email.

The key for the clubhouse door is kept inside a KeySafe adjacent to the door. The code for the KeySafe is the same as the court combination lock.

For security reasons if you are the last person to leave make sure that the courts and clubhouse are locked and the door key replaced in the KeySafe .

## Inside the Clubhouse

There are toilet facilities and a kitchen / seating area with complimentary tea and coffee (additional toilet facilities are located at the far end of the Parish Hall opposite the children's play area).

The clubhouse also contains a first aid kit and instant ice packs. Remember that it is important that any accidents are recorded in the accident book.

Good quality used balls are available in the clubhouse for members' use. Please return these after use.

## **Use of Courts**

The courts can be used up to 10 pm, seven days a week. Courts can be booked using the ClubSpark online booking system. You do not have to book a court but members who have booked will have priority. The only additional charge is for floodlights and these cost £2 per court per hour. More information can be found on the website Booking page.

Please read our Court Rules which are in the Member Info page of the website and on the Clubhouse noticeboard

### **Club Sessions**

The Club has four open sessions every week where you can come along, meet other members and enjoy a game:

Sunday Mens Morning 10am to 12.30pm - a general mens club session Tuesday Mixed Social Morning 9.30am to 11.30 am - a general mixed club session Wednesday Club Night 7pm to 10pm - a general mixed club session Thursday Seniors 9.30 to 12.30pm – a mixed social tennis session with tea and cake about 11am

On the first Sunday of summer months we have an American style mixed tournament where couples are randomly paired.

## WhatApp Group

We have a Whatsapp group, **"Woolhope Social"** open to all members. If you would like to connect with other members to arrange social play, find out who is going to club sessions or pass on a bit of news then please <u>-</u> <u>click here to join the group</u>.

## WOOLHOPE TENNIS CLUB www.clubspark.lta.org.uk/woolhopetennisclub

### **Club Social Events**

Details of social events and newsletters are sent by email and are also posted on our website and Facebook page.

## **Match Play**

There are opportunities for members to represent the Club in external matches. We have 2 men's teams, 3 ladies teams and 2 mixed teams entered in the Hereford Worcester Summer & Winter Leagues. If you wish to play in these matches you must be an LTA Advantage Member (see below).

Additionally we have internal winter floodlit leagues where mixed teams are made up of all skill levels.

### **Visitor Fees**

Members may bring guests to use the courts. Fees are £2 per adult and £1 per junior per visit, maximum 5 visits, payable to the Club Treasurer. More information can be found on the website Booking page,

Please ensure that you collect visitor fees when playing with a non-member or, better still, encourage them to join so that they can benefit from one of the best membership rates in the county.

### Welfare / Privacy Policies

We acknowledge the duty of care to safeguard and promote the welfare of children and adults at risk. The club is committed to ensuring safeguarding practice reflects statutory responsibilities, government guidance and complies with best practice and LTA requirements.

We would ask that you take time to read the Club's Welfare & Privacy Policies. These documents are available in the Policies folder inside the Clubhouse and on the Policy page of the Club website (www.clubspark.lta.org.uk/woolhopetennisclub/policy/)

### **Registering for LTA Advantage Membership**

Woolhope Tennis Club is registered with the LTA (Lawn Tennis Association) and one of the benefits of affiliation is that members are able to apply for FREE LTA Advantage Membership. As an Advantage member you will receive access to offers, discounts on tournament tickets and clothing, access to the Wimbledon ballot as well as being kept up to date with the latest British tennis news. Apply for membership at <u>www2.lta.org.uk/advantage</u>

### **Further Questions**

Do not hesitate to ask if you have any further questions. Details of committee members and their areas of responsibility can be found on the website Member Info page.

To conclude, we thank you for your membership and look forward to seeing you on court. On a final note, the Club is managed by a small group of committee members, all of whom are volunteers. If you would like to be involved in any aspect of the Club we would appreciate your assistance.

Enjoy your tennis with us.