

YEOVIL LAWN TENNIS CLUB

Rules and Regulations

RULES as at July 2006. Revised in June 2013, Revised again October 2020

1. Name

The Club, founded in 1950, is called the Yeovil Lawn Tennis Club (“the Club”) and is located at Johnson Park, Yeovil, Somerset.

2. Definitions

2.1 “the Chairman” means the person elected from time to time to be the chairman of the Club in accordance with rule 9

“the CLTA” means the Somerset County Lawn Tennis Association

“the Committee” means the committee elected under Rule 9 to manage the Club

“the Game” means the game of tennis

“the LTA “ means the Lawn Tennis Association of the National Tennis Centre, 100 Priory Lane, Roehampton, London SW15 5JQ and its subsidiaries or such successor entity as become the governing body of the Game within Great Britain, the Channel Islands and the Isle of Man from time to time

“the LTA Disciplinary Code” means the disciplinary code of the LTA as in force from time to time

“the LTA Rules” means the rules of the LTA as in force from time to time.

“the Members” means the members of the Club admitted from time to time to membership of the Club in accordance with Rule 6.

“the Rules” means the rules of the Club

“the Honorary Secretary” means the person elected from time to time to be the secretary of the Club in accordance with Rule 9

“the Honorary Treasurer” means the person elected from time to time to be the Treasurer of the Club in accordance with Rule 9

2.2 Words denoting the singular number include the plural number and vice versa; words denoting the masculine gender include the feminine gender and vice versa and words denoting persons include bodies corporate (however incorporated) and unincorporated, including unincorporated associations of person and partnerships

3. Objects

: The objects of the Club are:

- (a) to promote playing of the Game in Yeovil and the surrounding area.
- (b) to promote community participation in the Game
- © to provide tennis, social and other facilities for its members.

- (d) to sell or supply food or drink and related sports clothing and equipment as an adjunct to the sporting purposes of the Club
- (e) to provide such other benefits to its Members as it shall think fit
- (f) to take and retain a membership of the CLTA (and by so doing become and remain registered as an associate of the LTA) and to comply with and uphold the rules and regulations of the CLTA as amended from time to time and the LTA Rules and Disciplinary Code.
- (g) subject to the LTA Rules and Disciplinary Code, to make rules, regulations, bye-laws and standing orders for the better operation of the Club including, without limitation, rules setting out disciplinary procedures that may be taken against the Members, and to discipline those Members and refer them to be disciplined by the LTA or the CLTA as appropriate.
- (h) to do all such other things as the Committee thinks fit to further the interests of the Club, to advance and safeguard the interests of the Game, and to promote increases in participation at all levels of the Game.

4 Application of surplus funds

- 4.1 The Club is a non-profit making Member's Club. The income and property of the Club shall be applied solely towards promoting the Club's facilities and in furtherance of the Club's objects as set forth in Rule 3. In no circumstances during the continuance of the Club, nor at or after its dissolution, shall any assets or surplus funds be distributed to any Member or other person.
- 4.2 Nothing in Rule 4.1 shall prevent the Club from entering an agreement with a Member for the supply by him to the Club of goods or services or for his employment by the Club provided that such arrangements are approved by the Committee (without the member being present) and are agreed with the member at arm's length.
- 4.3 No Member shall be paid a salary or other remuneration or benefit for playing for the Club.

5 Affiliations

- a. The Club is affiliated to the LTA through its membership of the CLTA and shall adopt and confirm to the rules of these organisations in so far as they can apply.
- b. The Club is a section of the Yeovil Sports and Social Club and shall adopt and conform to the Rules of this organisation.

6 Membership

6.1 Eligibility for Membership

6.1.1 Membership of the Club shall be open to anyone interested in the sport of tennis application regardless of sex, age, disability, race, ethnicity, colour, nationality, occupation, sexual orientation, religion, political or other beliefs.

6.1.2 the Committee may limit membership according to available facilities on a non-discriminatory basis

6.2 Admission of Members

Any person who wishes to become a Member must submit an application in such form as the Committee shall decide. Every candidate for membership shall be considered by the Committee which shall in its absolute discretion decide whether to admit that candidate as a Member

6.3 Conditions of membership

- 6.3.1 Each Member agrees as a condition of membership to be bound by, and subject to, these Rules, the rules and regulations of the CLTA and the LTA Rules and Disciplinary Code.
- 6.3.2 Rule 6.3.1 confers a benefit on the LTA and, subject to the remaining provisions this Rule, is intended to be enforceable by the LTA by virtue of the Contracts (Rights of Third Parties) Act 1999. For the avoidance of doubt, the Members do not intend that any term of these Rules, apart from Rule 6.3 should be so enforceable by any person who is not a party to these Rules.
- 6.3.3 The Committee may, subject to Rule , terminate the membership of any person, or impose any other sanction, in connection with the breach of any condition of membership set out in this Rule.

6.4 Classes of Members

- 6.4.1 There shall be following types of membership:

Adult Such members shall be aged 18 or over.

Family Family membership is available to families of two or more persons, at least one of whom shall be a Junior as defined below.

Student Such Members shall be aged 18 or over and in full-time education

Junior Such Members shall be under 18 years of age. Junior Members attaining 18 years of age may retain this type of membership until the following 31 March. At the discretion of the Committee Junior members will be invited to participate in organised Club play with Adult and Student members

Temporary Such Members shall be neither permanently resident nor working in the locality of the Club and may be admitted at the discretion of the Secretary and one other member of the Committee for a fee set by the Committee.

Honorary Honorary membership including Honorary Life Membership shall be strictly limited and only granted at the discretion of the Committee for reward for special services to the Club. Every member of a visiting team and every visiting competitor in a tournament and his parent or guardian shall be a Temporary Honorary Member for the day of the match or the duration of the tournament respectively.

6.5 Subscriptions

- 6.5.1 Subscription Rates for all types of membership will be fixed yearly by the Committee for the ensuing year and ratified at the following AGM. The Committee will keep subscriptions at levels that will not pose a significant obstacle to people joining or rejoining the Club

- 6.5.2** The Members shall pay the annual subscription by 1st April and if they do not, their privileges of membership shall be suspended until they do pay. If a Member does not pay his subscription by the 30th April, he shall be deemed to have resigned his membership of the Club.
- 6.5.3** The subscription is inclusive of a subscription payable to Yeovil Sports and Social Club. The rate is decided annually at the Annual General Meeting of the Yeovil Sports and Social Club.
- 6.5.4** In the event of the Club being liable for Value Added (or any other) Tax on Member's subscriptions, the subscription rates referred to above shall be inclusive thereof.
- 6.5.5** For a new Member joining after 31 August the Committee may at its absolute discretion accept a proportionately reduced subscription for the part-year

6.6 Resignation

A Member wishing to withdraw from membership shall notify the Honorary Secretary in writing. Membership shall not be transferable and shall cease immediately on the failure to comply or continue to comply with any condition of membership set out in these rules

6.7 Expulsion

- 6.7.1** The Committee may refuse or suspend membership or expel a Member only for good cause such as conduct or character likely to bring the Club or the Game into disrepute or if, in its sole discretion, it determines that it would be in the best interests of the Club or the Game.
- 6.7.2** A Member shall not be expelled unless he is given 14 days written notice of the meeting of the Committee at which his proposed expulsion shall be considered and written details of the complaint against him
- 6.7.3** The Member shall be given an opportunity to appear before the Committee to answer the complaints made against him. The Member must not be expelled unless at least two-thirds of the Committee then present vote in favour of his expulsion.
- 6.7.4** The Member may appeal against the suspension, expulsion or refusal of membership by notifying the Committee who shall put the matter to the Members in a general meeting and the issue will be decided by a majority of Members present and voting at the meeting.

6.8. Effect of Resignation or Expulsion

Any person ceasing to be a Member forfeits all right to and claim against the Club, its property and its funds and has no right to the return of any part of his subscription.

7. The Committee

7.1 The Club shall be managed by a Committee consisting of

- (a) the Chairman
- (b) the Honorary Secretary
- (c) the Honorary Treasurer
- (d) no more than 6 other members elected annually at the annual general meeting ("AGM").

The Committee may exercise all the powers of the Club for the purposes of the management of the Club

- 7.2 The Club agrees that each member of the Committee will be required, as a condition of election, to agree to be bound by and subject to these Rules, the rules and regulations of the CLTA and the LTA Rules and Disciplinary Code, such agreement to contain an express acknowledgement that the Contracts (Rights of Third Parties) Act 1999 applies and the LTA and the Club can enforce any breach at its option and sole discretion.
- 7.3 The Committee may delegate any of the powers that are conferred by these Rules to such person on such terms as it thinks fit. The Committee may revoke any delegation or alter its terms.
- 7.4 The Committee shall be elected at the AGM each year and, subject to termination of office by resignation, removal or otherwise, shall remain in office until they or their successors are re-elected or elected.
- 7.5 The Committee may co-opt additional members who shall serve until the next AGM. Co-opted members shall have the power to vote at the meetings of the Committee.
- 7.6 A member of the Committee shall be deemed to have vacated office if
- (a) he resigns his office by notice to the Club
 - (b) he is requested to resign by not less than two-thirds of the other members of the Committee.
- 7.7 Every member of the Committee, employee or agent of the Club shall be indemnified by the Club, and the Committee shall pay out of Club funds all costs, losses and expenses which any such member, employee or agent may incur or for which he may become liable by reason of any contract entered into or act or thing done by him in good faith pursuant to the instructions of the Committee or the general meeting, or otherwise in the discharge of his duties.
- 8 Proceedings of the Committee
- 8.1 Committee meetings shall be held at least 4 times in every year and additionally as circumstances may require. The quorum for such meetings shall be 5. The Honorary Secretary shall give all the members of the Committee at least 7 days notice of a meeting.
- 8.2 The Chairman shall be the chairman of the Committee. He shall preside at every meeting of the Committee at which he is present. In his absence the members of the Committee present may appoint one of their number to chair the meeting.
- 8.3 Subject to Rule 7.6, decisions of the Committee shall be made by a simple majority. In the event of a tied vote the Chairman shall have a casting vote
- 8.4 The Committee may delegate any part of its powers and duties to a sub-committee comprising any Member or other person approved by the Committee. All sub-committees shall periodically report to the Committee and shall operate under the direction of the Committee.
- 8.5 The Committee shall have the sole power of appointing, and determining the terms and conditions of service of employees of the Club (including a head coach). Such terms and conditions shall be in writing. The Committee shall have power enter into contracts for the benefit of the Club on behalf of the Members.
- 9 AGM
- 9.1 The AGM of the Club shall be held each year between 15th March and 30th April to transact the following business

- (a) to confirm the minutes of the previous AGM and any subsequent extraordinary general meetings (“EGM”)
- (b) to receive the report of the Committee of the activities of the Club during the previous year
- (c) to receive and consider the accounts of the Club and the Honorary Treasurer’s report as to the financial position of the Club
- (d) to remove and elect the auditor or confirm that he remains in office.
- (e) to elect the members of the Committee
- (f) to decide on any resolution which may be submitted in accordance with Rule 9.2 below
- (g) to deal with any other matter which the Committee desires to bring before the Members
- (h) to deal with any further business at the discretion of the Chairman provided it does not call for an alteration of the Rules, the winding-up of the Club, the transfer of any of its assets, the borrowing of money or any expenditure not within the immediate financial resources of the Club

9.2 Notice of any resolution proposed to be considered at the AGM shall be given in writing to the Honorary Secretary not less than 28 days before the meeting.

10 EGM

An EGM may be called at any time by the Committee and shall be called within 28 days of receipt by the Honorary Secretary of a requisition in writing signed by 20 Members or one fifth of the adult membership whichever is the less and stating the purposes for which the meeting is required and the resolution proposed. If an EGM is called after the receipt of a Members’ requisition, the only business to be transacted at that meeting shall be the resolutions proposed in the requisition. If the Committee fail to call such a meeting within 28 days of the Members’ requisition, the Members may call the meeting at any time within 2 months of the date of the requisition

11 Procedures at the AGM and EGM

11.1 The Honorary Secretary shall send to each Member at his last known address written notice of the date, time and place of the general meeting together with the resolutions to be proposed and, in the case of an AGM, the names of the persons proposed to be elected as members of the Committee for the ensuing year at least 14 days before the meeting. The accidental failure to give notice to any person entitled to notice or the accidental omission of any such details in any notice shall not invalidate the proceedings at the meeting.

11.2 The quorum for the general meetings shall be one fifth of the adult members (excluding Temporary and Honorary Temporary Members). No business other than to adjourn the meeting shall be transacted at the general meeting if the persons attending do not constitute a quorum.

11.3 The Chairman shall preside at all general meetings but if he does not attend, the Members present and entitled to vote may choose one of the other members of the Committee present to preside

11.4 The chairman of the meeting must adjourn it if he is directed to do so by the meeting. When adjourning a general meeting the chairman must specify the time and place to which it is adjourned or state that it is to continue at a time and place to be fixed by the Committee. The chairman must have regard to any directions as to the time and place of any adjournment that have been given by the meeting. If the continuation of an adjourned general meeting is to take place more than 14 days after it was adjourned, the Honorary Secretary must give at least 7 days notice to each Member. No business can be

transacted at the adjourned general meeting that could not properly have been transacted at original meeting.

- 11.5 Members of the Committee may attend and speak at general meetings whether or not they are Members. The chairman may permit other persons who are not Members to attend and speak at the meeting.
- 11.6 Each Member (other than Temporary and Honorary Temporary Members) shall be entitled to attend, speak and, if aged 18 or over, vote at general meetings. Resolutions shall be passed by a simple majority of those Members present and voting. In the event of a tied vote the chairman shall have a casting vote.
- 11.7 Any objection as to the qualification of any person to vote at a general meeting must be raised during that meeting and be referred to the chairman. Every vote not disallowed is valid.
- 11.8 The Honorary Secretary, or in his absence a member of the Committee, shall take minutes at general meetings.
- 11.9 There shall be no right for a Member to vote by proxy.

12 Visitors

- 12.1 Any Member may introduce visitors to the Club subject to the Member making an appropriate entry in the visitor's book and paying the appropriate fee to the Honorary Treasurer or other member of the Committee.
- 12.2 The fee for visitors shall be fixed from time to time by the Committee.
- 12.3 No one may be admitted as a visitor more than 3 times in any calendar year except with the permission of the Committee.

13 Alteration of the Rules

These Rules may be altered by resolution at a general meeting after due notice of the proposed alteration provided that the resolution is passed by a majority of at least two-thirds of those present and voting.

14 By-Laws

- 14.1 The Committee shall have power to make, repeal and amend such bye-laws as it may from time to time consider necessary for the benefit of the Club. Such bye-laws and any repeals and amendments shall have effect until set aside by the Committee
- 14.2 A copy of these Rules and the bye-laws shall be prominently displayed at all times on the Club notice board.

15 Use of Facilities

The Club agrees that all unlicensed and unregistered coaches and, so far as reasonably practicable, players and other persons using the facilities of the Club will be required as a condition of such use to agree to be bound by and subject to these Rules, the rules and regulations of the CLTA and the LTA Rules and Disciplinary Code, such agreement to contain an express acknowledgement that the Contracts (Rights of Third Parties) Act 1999 applies and that the LTA and the CLTA can enforce any breach at its option and in its sole discretion.

16 Finance

- 16.1 The Club's financial year shall run from 1st March to 28th February and full accounts of the financial affairs of the Club shall be prepared each year and submitted at the AGM..
- 16.2 All moneys payable to the Club shall be received by the person authorised by the Committee to receive it and shall be deposited in a bank account in the name of the Club.

No money shall be drawn from that account except by cheque, debit card or BACS transfer.

Cheques shall be signed by two of the three signatories who shall be the Chairman, Honorary Secretary and Honorary Treasurer.

Debit cards may only be held by the Chairman and Honorary Treasurer. Use by either holder must be approved, in advance, by the other.

BACS payment shall be limited to the Honorary Treasurer who will have a daily limit for BACS payments to a single payee of no more that £600.

Any money not required for immediate use may be invested as the Committee thinks fit.

- 16.3 Subject to rule 16.4, the income and the property of the Club shall be applied only in furtherance of the objects of the Club and no part shall be paid by way of bonus, dividend or profit to any Member.
- 16.4 The Committee shall have power to authorise the payment of remuneration and expenses to any Member or employee of the Club and to any other person for services rendered to the Club.
- 16.5 The Committee may authorise payment for any reasonable expenses of the members of the Committee in connection with the exercise of their powers and the discharge of their responsibilities in relation to the Club

17 Notices

- 17.1 The Club can send, make available or supply any notice or other information by personal delivery, posting it to the intended recipient's last known address or sending it or supplying it in electronic form to an address notified by the intended recipient to the Club.
- 17.2 If any notice or other information was sent using electronic means or delivered personally, it is treated as being received on the day it was sent or delivered. If it was sent by first class post, it is treated as being received the following day and, if by second class post, 3 days later.

18 Dissolution

- 18.1 A resolution to dissolve the Club shall be proposed only at an EGM and shall only be passed if voted for by a majority of at least three-quarters of the Members present and voting
- 18.2 The dissolution shall take effect from the date of the resolution and the Committee shall be responsible for the winding-up of the assets and liabilities of the Club.
- 18.3 Any property remaining after the discharge of the debts and liabilities of the Club shall not be paid or distributed among the Members but shall be given or transferred to another non-profit making tennis club or voluntary organisation having similar objects to those of the Club.

BYE-LAWS as at July 2006

1. The courts are open for play at all times for Members so entitled subject to any restrictions stated in these Bye-Laws.
2. The Committee shall have the power to close courts to Members, for maintenance or any other special reason. Reasonable notice of such closure shall be displayed on the Club notice board.
3. The Committee shall have the power to reserve any of the courts for club matches, club tournaments and any other event which requires the use of a court or courts for play. Reasonable notice of such reservations shall be displayed on the Club notice board or in the diary.
4. The Committee shall have the power to reserve courts for priority use by the Head Coach. Reasonable notice of such reservations shall be displayed on the Club notice board.
5. Club nights for Adult, Student and other Members so entitled, shall be arranged for Tuesdays and Thursdays from 7.30pm until 10.00pm. The Committee shall schedule a duty rota consisting of experienced members to arrange play on these occasions. The duty rota will be displayed on the Club notice board.
6. Restricted Members may play at any time except in organised play under Bye-Laws 4, 5 and 6.
7. For play on courts outside times of organised play, all playing members shall be entitled to equal availability, unless the courts have been previously booked.
8. The Committee shall use best endeavours to make tennis balls available for Members' use during organised play.
9. Members or visitors leaving unattended vehicles, rackets, clothing or other property at the Club do so at their own risk and the Club shall not be responsible for any loss, damage or injury resulting from this or any other cause.
10. All members shall wear recognised tennis clothing on court. In particular recognised tennis shoes shall be worn suitable for play on a hard all-weather macadam surface inasmuch as they shall be rubber soled, without heels, spikes, studs, cleats, bars or deep ribbing.
11. At the end of play on courts the last Member to leave shall ensure that the nets have been lowered and tied to avoid chafing with the court surface, the balls have been put away and the necessary locking up completed of all access gates and the pavilion.