



A brief guide to renewing RWB Tennis Club Membership via ClubSpark

This guide has been compiled to help Club members renew their membership subscriptions via ClubSpark, the online club management service made available via the LTA. You should have received an email from ClubSpark inviting you to renew your subscription. Follow the link in the email to begin the renewal process.

This guide is aimed at members who already have a ClubSpark account. If you do not yet have an account, please visit <https://clubspark.lta.org.uk/rwbtc> and follow the 'register' link at the top right of the screen.

If you do have an account, sign in on <https://clubspark.lta.org.uk/rwbtc> using the link at the top right of the screen, or follow the link in the email from ClubSpark.

A screenshot of a web browser showing the ClubSpark login page for the Royal Wootton Bassett Tennis Club. The top navigation bar includes links for 'HOME', 'ABOUT', 'MEMBERSHIP', 'COACHING', 'BOOKING', 'NEWS', 'EVENTS', and 'CONTACT'. On the far right of the top bar are 'Sign in' and 'Register' buttons, with 'Sign in' circled in red. Below the top bar is a large banner image of a tennis court with players. The banner text reads 'Welcome to Royal Wootton Bassett Tennis Club'. Underneath the banner is a dark navigation bar with a user profile icon and the name 'Paul Meakin' followed by a dropdown arrow, also circled in red. The main content area below the navigation bars contains the text 'When you are signed in, your name will appear in the corner of the screen as above' and 'Next, select 'Membership' from the main menu as in the next image.'

When you are signed in, your name will appear in the corner of the screen as above

Next, select 'Membership' from the main menu as in the next image.

A screenshot of the ClubSpark membership page for the Royal Wootton Bassett Tennis Club. The top navigation bar is identical to the previous screenshot, with 'MEMBERSHIP' now highlighted in blue. The main content area is titled 'Membership' and contains the following text:

The membership year runs from April 1st. We offer a number of different types of membership to suit lots of different circumstances. These can all be seen below. Renewals are due by April 1st and run for a full year to March 31st. Subscriptions for new members reduce during the year in three stages - July, October and January to reflect the shorter membership year. Late renewals (after April 1st) are subject to a penalty (except Under 10s) - currently £20.

Membership offers a number of benefits:



When on the Membership page, scroll down until you see the Membership Package list.

Your renewals and invitations from Royal Wootton Bassett Tennis Club.			
MEMBERSHIP PACKAGE	MEMBERS	STATUS	PAYMENT
Adult 2019-20 Renewal 01/04/2019 - 31/03/2020 £162.00 in full or £14.00 a month for 12 months	Paul Meakin	PENDING	RENEW NOW
MEMBERSHIP PACKAGE	COST	JOIN	
Adult 2018-19 01/01/2019 - 31/03/2019 Adult playing membership	£40.00 in full	JOIN NOW	
Family 2018-19	£82.00	JOIN NOW	

Select the package to which you want to subscribe. Click on the 'Renew Now' button if you want the same package as in the previous year, or the 'Join Now' button adjacent to the package you want this year. If you decide to subscribe to a different package (by using the 'Join Now' button), check that the system has correctly populated the fields on the next page with your details. You may need the 'Join Now' option if, for example, you have retired in the last year, or an Under 10 member has moved up to the Junior age group.

If you are renewing the subscriptions for more than one membership category (for example, an adult and a junior member), you will need to go through the 'Renew' process for each member.

Royal Wootton Bassett Tennis Club

HOME ABOUT **MEMBERSHIP** COACHING BOOKING NEWS EVENTS CONTACT

How would you prefer to pay?

Pay in full using Direct Debit with GoCardless GOCARDLESS (more info)

Pay in monthly Direct Debit instalments with GoCardless GOCARDLESS (more info)

Membership application
Adult 2019-20 Renewal
01/04/2019 - 31/03/2020
£162.00 in full or £14.00 a month for 12 months

CONTINUE



Follow the steps to select whether paying in full or in monthly instalments, enter your sort code and account number if requested by the payment process, and confirm payment as on the following screen.

Royal Wootton Bassett Tennis Club

MEMBERSHIP

Confirm payment

You already have a Direct Debit set up with ClubSpark. Add this payment to it by clicking Confirm below.

CONFIRM

Adult 2019-20 Renewal

01/04/2019 - 31/03/2020

£162.00 in full or
£14.00 a month for 12 months

ROYAL WOOTTON BASSETT TENNIS CLUB

LTA BRITISH TENNIS

MEMBERSHIP

Thank you for your membership renewal

Thank you for renewing Adult 2019-20 at Royal Wootton Bassett Tennis Club. Please find below confirmation of your application.

We've received your payment instruction for £162.00 and have now activated your membership.

Adult 2019-20

Total cost	£162.00
Payment method	Direct debit
Membership starts:	01 April 2019
Membership ends:	31 March 2020

If the membership renewal process has been successful, you will immediately receive an email from ClubSpark to confirm the payment has been set up, and an email from RWB Tennis Club confirming membership renewal.

If you have any difficulties with online renewal, please contact David Lukens (david.lukens@virgin.net).

RWB TC
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