

## COURT BOOOKING

### BOOKING & CANCELLING COURTS

By joining the Club on line, you will be registered with ClubSpark which is the system we use to book our courts. When you register with Clubspark, this also registers you with the LTA. You need to be logged into the Club website to book a court or you can download the Clubspark Booking App from the Apple Store or Google Play. Booking rules are explained on the website and also in the attached Club Rules.

**Please remember to cancel your court booking if you find you're not going to play.**

If you are using the Club's website to book a court (you can click this link)

<https://clubspark.lta.org.uk/WychwoodsTennisClub>

Go to the top right in the black banner and you will see Log In or Register. Click Log In and then using your email address and Clubspark password, log in to the website.

### COURT CODE FROM 1<sup>ST</sup> APRIL 2023 – 31<sup>ST</sup> MARCH 2024

#### Instructions for use

- **Press: C\*\*\*\*X and then turn the knob** NB C cancels any previous numbers that might have been pressed but must be pressed every time before the numbers and the numbers must be followed by X. If you don't turn the knob the gate won't open (gate by A361)
- **Please make sure the gate is always closed as you leave**
- **Both gates have the same numbers to access the courts**
- **No code is needed from the inside of the courts to exit the gate nearest to the road!**
- **The code to EXIT the back gate near the play area is: 1234**
- **Should you have a problem with the lock please contact a Committee Member (email contact details are on the club website)**
- **The code must NOT be passed on to any other person who is not a member.**

